Student Drop -Off

Students going to Extended Child Care (ECC):

Families dropping off students for morning Extended Child Care from 6:30 AM - 7:30 AM must park in the parking lot (35th ave/West lot) in front of the school and enter through the glass-door of the parish hall. Do not park in the fire lane. **All students in ECC must be signed in by a parent.**

Students not going to ECC – Students being dropped off in the morning at the back parking lot/North of school.

At 7:30 AM, the north gate opens, allowing all students to be dropped-off in the back circle drive and parking lot from 7:30 - 7:50 AM. To ensure student safety and to facilitate the drop-off process, parents are asked to only drop-off students in the back parking lot. Parents are asked to enter through the parking lot entrance off of Desert Cove Avenue, make a left turn and travel along the **outer edge of the parking lot**. They are to enter the small parking lot next to the basketball courts and pull up along the red line to start to drop students off on the west side of the back circle. They are to proceed and exit the parking lot on to 35th Avenue. The following map illustrates the flow of traffic. Students may disembark from their vehicles between the school staff members monitoring the cars.

THERE IS NOT A SCHOOL CROSSWALK OR CROSSING GUARD AT ST. JEROME CATHOLIC SCHOOL.

Students who are on campus prior to 7:30 a.m. must be signed in by their parent/guardian to the Extended Care program. Exceptions to this directive include students attending club meetings, or students who have made special arrangements to meet with a teacher prior to the start of the school day.

Parents with students in Preschool and Pre-K park in the front parking lot (directly in front of the school and in a marked parking spot) and sign their student in and out. This process is for both drop-off and pick-up of Preschool and Pre-K students. Do not stop or park in the red Fire Zone.

Student Pick-Up/Drop-Off

For the safety of Kinder - 8th grade students and staff it is necessary that:

a. Students are picked up in the North-East (back) parking lot (Desert Cove entrance), not the 35th Avenue (front of the school) entrance area unless permission is granted.
b. Parents are asked to enter through the parking lot entrance off of Desert Cove Avenue, make a left turn and travel along the **outer edge of the parking lot. Do not cut through the parking lot.**
c. They are to continue around past the basketball courts and into the circle drive while proceeding along the red fire lane. Stopping at the "Drop off/pick up" sign.
d. Parents must display the card indicating the student's first and last name and teacher name. (If multiple children are being picked up the parent must display each applicable student/teacher name card)
e. School staff will call the children and send them to the designated car
f. Once students are secure in the car the driver will turn the card over making the word "Exit" visible. This will be an indication to the school staff that you are ready to drive off safely. If you will be having multiple cards, it is only necessary to display one card with the word "Exit."
g. Students are to refrain from playing on equipment after school hours while waiting to be picked up by their ride. St. Jerome Catholic School will not assume responsibility for any injuries incurred during this time.
h. Drivers are asked to be cautious and courteous in pick-up and drop-off areas. Always be watchful for students between and behind cars. Observe speed limit of 10 mph.

ALL STUDENTS MUST BE PICKED UP BY 3:15 PM. STUDENTS REMAINING WILL BE TAKEN TO ECC AND THE DROP-IN RATE WILL BE CHARGED.

The flow of traffic for both drop-off and pick-up is identical (no car cards are needed for drop-off). Please inform anyone designated who will be doing drop-off/pick-up of these procedures. If extra "Car Cards" are needed please contact the front office. The traffic flow is illustrated in the picture above. In order to facilitate a safe and steady flow of traffic at drop off; when your car is stopped along the red fire lane and the school staff is present; your student(s) can disembark, carefully. Please have them ready to go.

Pick up at dismissal should be in the back parking lot for K-3rd grade pick up starts at 2:50 p.m. (Monday-Thursday) 12:50 (Friday). For grades 4-8 pick up starts at 3:00 p.m. (Monday-Thursday) 1:00 p.m. (Friday). **Parents for grades 4-8 who arrive before 3:00 pm (1:00 pm) are asked to park (in the third row nearest Desert Cove entrance of parking spots) and wait to be directed by school staff into the flow of traffic.** Please do not be on your phone while doing drop-off or pick-up. We need everyone's attention. Please be patient and wait your turn. Safety comes first.